



**REPUBLIC OF NAMIBIA
MINISTRY OF HOME AFFAIRS
DEPARTMENT OF CIVIC AFFAIRS**

APPLICATION FOR A TEMPORARY WORK OR STUDY PERMIT

DIRECTIVES:

1. This form must be completed on BLOCK letters.
2. All items must be filled out in detail. A mere dash (-) is not acceptable.
3. Failure to complete in detail will cause unnecessary delay.
4. The completed form must be forwarded to The Under-Secretary, Department of Civic Affairs, Private Bag 13200, Windhoek NAMIBIA

PARTICULARS OF THE APPLICANT

1. Surname:
2. Maiden name:
3. First names (in full):
4. Particulars of birth:
5. Sex:

| | |
|------|--|
| MALE | |
|------|--|

| | |
|--------|--|
| FEMALE | |
|--------|--|
6. Marital status (Indicate by means of an "X" whatever is applicable and attach copy of marriage certificate)
Single Married Widow/Widower *Separated Divorced
* If separated, state whether divorce proceedings have been instituted and when final divorce is expected:
..... (Copy of document to be attached)
7. Identity number (if available):
8. Passport or other travel document:
(a) Number: (b) Date of expiry:
(c) Issuing Authority (attach document):
(d) Nationality:
(e) Immigration permit: Number: (f) Date of issue:
9. Particulars of residence in Namibia (if any): (If not, complete paragraph 13)
(a) Date of entry:
(b) Postal address in Namibia:
(c) Residential address in Namibia: Telephone number:
10. (a) If married, state full name of spouse (including maiden name, if applicable):
(b) Place and date of birth of spouse:
(c) Name and address of employer of spouse (if employed):

(d) Record of employment: (The details furnished must be in date order including periods of employment for the last 5 years. Submit documentary proof!)

| Name of Firm/Employer | Address where located | From | To | Nature of work |
|-----------------------|-----------------------|------|----|----------------|
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| | | | | |

(e) Describe briefly your last duties:

(f) What is the trade or business of your last employer?

(g) What was your last monthly salary or income per month?.....

(h) What occupation do you intend following in Namibia?.....

(i) What amount of money will you transfer to Namibia?.....

(j) Do you receive a pension or do you have a private income? If so, please give details:

(k) Language proficiency:

(i) What is your mother tongue?.....

(ii) What is your proficiency in other languages (Answer YES or NO)?

Speaking, Reading, and Writing

(aa) English

(bb)

(cc)

(dd)

19. If purpose of your entry is to study, state:

(a) Reasons for study in Namibia:

(b) Nature of course:

(c) Intended period of study:

(d) Name of educational institution (attach copy of registration certificate):

.....

20. Have you at any time applied for a permit to reside in Namibia? YES NO

21. Have you ever been restricted, or refused entry into Namibia? YES NO

22. Have you ever been deported from or ordered to leave Namibia or any other country? YES NO

23. Have you ever been convicted of any crime in any country? YES NO

24. Are you suffering from any infectious or contagious disease?

| | |
|-----|----|
| YES | NO |
|-----|----|

25. Particulars if the reply to one or more of questions 20 to 24 is in the affirmative:.....
.....

26. If your spouse was born outside Namibia and resides in Namibia, state whether permanent residence has been granted to him/her or his/her parents and, if so, give the number of the residence permit:
.....

27. If you reside outside Namibia at the time of this application, a medical certificate from a doctor in that country to the effect that you are free from infectious disease and physically fit for the type of work which you will perform in Namibia, must be attached to this application.

28. I clearly understand that if the application is approved, the work permit will not entitle me to reside permanently in Namibia and on expiration of the validity or the cancellation of the permit or the termination of my service or whenever the Ministry of Home Affairs so decides, I will leave the country forthwith. My employer or myself will be solely responsible for my accommodation. I realise that my spouse and children may not enter Namibia unless they acquire residence rights in Namibia.

29. I solemnly declare that I understand the aforesaid conditions and that the information furnished in this form is true and correct.

SIGNED at in the presence of the undersigned two
witnesses on this day of 2.....

.....
SIGNATURE OF APPLICANT

AS WITNESSES:

1.

2.